



## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, April 11, 2022  
**TIME:** 5:00 pm  
**LOCATION:** Paul 216, Lansdowne Campus  
**ONLINE:** Teams

**BOARD MEMBERS:**

Monty Bryant, Chair

Bijan Ahmadi

Tanya Clarmont, Vice Chair

Joanne Cumberland

Amanda Garner

Puneet Kaur

Lindsay Kearns

Richard Margetts Deborah Huelscher, VP Administration & CFO

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On April 1, Monty joined Camosun International to help celebrate Miki Speirs win of the CIGan Award for Excellence for non-managerial staff for 2021. Miki won the award for her work on the 'Camosun Cares' initiative. Camosun Cares provided hampers of food to students during the pandemic, which were delivered by volunteers. Monty supported it by delivering hampers and found it to be enormously rewarding to see how happy it made the students. Monty congratulated Miki for winning such a well-deserved award.



**4. Education Council**

Bijan Ahmadi, Education Council Chair, noted the minutes from the February 16, 2022, meeting were included in the agenda package. Bijan went over the highlights of the March 16, 2022, meeting, which included four new programs.

- Cybersecurity & Networking Technology, Cybersecurity & Network Support Technician.
- Post Degree Diploma in Sport Management.
- WIL - Ways of Indigenous Leadership and Learning.
- Education and Career Planning Program.

**5. Pacific Institute for Sport Education (PISE) (nil)**

**IV BOARD COMMITTEE REPORTS**

**1. Executive Committee**

Monty Bryant, Chair, noted the Executive Committee met on March 28, 2022. Deborah Huelscher presented the Funding Analysis for Grant & Tuition that was given to the Board at the April 4 Finance Committee meeting. It was very helpful to the Board's understanding of the budget. Lane Trotter provided an update on COVID-19. Lane updated the Board on the

Deborah Huelscher gave an overview of the key metrics of where Camosun stands compared to other post-secondary institutes in BC and on the island. The presentation helped the Board understand the college's financial position.

The projected deficit is \$7.3M for 2022/2023. It is the third successive deficit budget year. The Finance Committee met with Jason Butler, the ADM responsible for finance at AEST on March 17. The Ministry understands the pressures that have caused 16 of our 25 post-secondary institutes to project a deficit this year. We expect the Ministers of Finance and AEST will approve the deficit budget in writing following the Quarter Two results.

The budget includes a 2% rise in tuition for both domestic and International. There will be no additional Government funding so we must find other revenue sources; or expenditure cuts; or a combination of the two. The administration is working on increasing revenue generation, although it will likely be a combination. There are strategies in place to increase International enrolment.

In the five years pre-pandemic, we accumulated reserves and so are not in debt. The Government has begun a funding review of the BC post-secondary system. The results are expected in about two years.

Mike Stubbing and Lane Trotter acknowledged Deborah Huelscher for the excellent work she did on the budget and for pulling all the data together to help the Board understand it better.

#### **MOTION**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS CONDITIONALLY APPROVE THE COLLEGE'S BUDGET FOR THE FISCAL YEAR 2022/23 WITH TOTAL REVENUE OF \$146,790,200 AND TOTAL EXPENDITURE OF \$154,073,440 RESULTING IN A BUDGETED DEFICIT OF \$7,283,240, SUBJECT TO APPROVAL BY THE MINISTRY OF ADVANCED EDUCATION AND SKILLS TRAINING AND THE MINISTRY OF FINANCE.**

**CARRIED**

### **3. Governance Committee**

- i) The minutes from the February 15, 2022, meeting were included in the agenda package.
- ii) Monty Bryant, Chair, gave a report on the March 15, 2022, Governance Committee meeting. They are making progress and will bring the revisions to the Board when finished.

## **V APPROVAL OF THE MINUTES**

The minutes of the March 7, 2022, meeting were approved as distributed.

## **VI NEW BUSINESS**

### **1. Strategic Plan Development Update**

Lane Trotter, President, provided an update on the ongoing work on the development of the new Strategic Plan, and thanked Jen Stone and Rashed Al-Haque for their work.

Completed and Upcoming Engagements:

Completed presentation and engagement with Camosun Students Union on April 11.

Attending the Indigenous Advisory Council on May 3; invited by Janice Simcoe.

Employee World Café and Open House will run on May 25 and 26.

May 25 1:00-3:30 at Lansdowne Library 151.

May 26 9:30-12:00 at Interurban Helmut Huber.

Student Engagement Booth at Lansdowne April 12; to encourage participation in the Student Thought Exchange.

Focus groups planned for May and June.

Will run Thought Exchanges and Qualtrix surveys with Donors and Alumni in May.

Jen Stone will work with Geoff Wilmshurst to identify additional external stakeholders to engage with in May.

Communications:

Weekly CamNews reminders for employee Thought Exchange.

Camosun.ca Strategic Planning website updated with new Word Mark: "Create a Stronger Future @ Camosun".

April 5-14 Social Media Campaign to encourage student participation in the thought exchange. Facebook, Instagram and TikTok.

April 5, all students received an email invitation to participate in Thought Exchange.

Thought Exchange Update:

As of April 11, the employee Thought Exchange has 197 ideas shared, 6937 ratings with an average rating ratio of 35 per idea. This is 15 higher than the basic recommended amount.

41% CCFA, 34% CUPE and 16% Exempt Participation. BCGEU and other make up the

x As of April 11,

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